

# GOVT. DEGREE COLLEGE FOR WOMEN KATHUA-184101

(NAAC Accredited B+ Grade)



# PROSPECTUS 2023-24

## VISION

- ❖ *To act as a centre of knowledge and wisdom providing high quality, accessible and affordable higher education to all sections of the society.*
- ❖ *To prepare students to be thoughtful, responsible and successful citizens to meet the challenges of a collaborative and competitive globalized environment.*

## MISSION

- ❖ *To facilitate intellectual stimulation to generate, maintain and disseminate knowledge.*
- ❖ *To empower women by providing them essential academic skills, career development opportunities and entrepreneurship.*
- ❖ *To constantly upgrade the infrastructure, facilities and learning resources of the institution.*
- ❖ *To introduce new multidisciplinary courses in lieu of their acceptance, viability and marketability in alignment with NEP-2020.*
- ❖ *To evaluate, improve and upgrade programs and policies that can inculcate creative, innovative and critical thinking.*
- ❖ *To create awareness of NEP-2020 among faculty, students & other stakeholders.*

## VALUES

- ❖ *Academic Integrity and accountability*
- ❖ *Learning, growth and Intellectual excellence*

- ❖ *Respect and tolerance for the views of every individual*
- ❖ *Community, Education and industry partnerships*
- ❖ *Quality, transparency, compliance and sustainability*

## From the Principal's Desk



***Dear Prospective Students,***

I am delighted to extend a warm welcome to you as you consider joining our esteemed institution for your higher education journey. When you choose to be a part of our institution, you become part of a diverse and inclusive community of learners, where ideas are shared, talents are honed, and lifelong friendships are forged. We believe in creating an environment that encourages collaboration, critical thinking, and creativity.

The college has been accredited B+ grade by NAAC in 2022. The college has a lush green campus with ICT enabled classrooms, computer lab with internet facility, browsing centre, extensive library, well equipped science laboratories and dedicated faculty members who are experts in their respective fields and are passionate about imparting knowledge and guiding students towards their goals.

The institution offers programmes across various disciplines in adherence to NEP 2020. At GDC for Women, Kathua, we understand that education is not confined to the four walls of a classroom. We encourage our students to participate in NCC, NSS, various clubs, sports and cultural events that foster leadership, teamwork, and a sense of social responsibility. We are committed to nurturing well-rounded empowered girls who will make a positive impact on society.

Thus, the journey at GDC for Women Kathuan is one of introspection and discovery which constantly challenges students to innovate and improve their own self, continuously learn to adapt and engage, and become problem solvers in their own right.

Our unwavering focus is to transform the individual holistically i.e., to broaden their horizons of thought, to sharpen their focus, and to develop their personalities into globally responsible citizens conscientious of their community, society and the nation.

*A warm welcome to the new batch of students for their memorable journey at GDC for Womwn Kathua and my best wishes for their future endeavours!*

**PROF (Dr.) SAVI BEHL**  
**Principal**

## College Profile

Govt Degree College for Women, Kathua was established in 2005, by an order of Govt of Jammu & Kashmir with Arts stream. The Science stream was introduced from the academic session 2010-11. The college is recognized by the UGC under section 2(f), 12(B).

Govt. Degree College for Women Kathua has been accredited at Grade 'B+' by National Assessment and Accreditation Council (NAAC) for a period of five years from 30th of August, 2022 with a Cumulative Grade Point Average (CGPA) of 2.62 on a seven point scale, the result of which was declared by NAAC Bengaluru.

The campus of the college is spread over an environment friendly area of about 60 Kanals, which consists of Administrative, Academic and Library Blocks including well equipped modern laboratories. The lush green lawns in front to the Academic blocks are creating a learner friendly ambience. The college has infrastructure facilities like ICT enabled classrooms, multipurpose hall, open-air theatre, browsing centre, computer lab with internet facility, sports facility and well-equipped science laboratories. The college has been declared as Tobacco and Drug free Zone. A proposal for 30 bedded girls hostel facility has been approved. The college is under CCTV surveillance 24x7. The Multipurpose Hall of the college is being used for organizing various Academic, Administrative & Cultural programmes. The institution offers programmes across various disciplines in adherence to NEP 2020. At present, the college is offering English, Education, Sociology, Economics, Political Science, Hindi, Urdu, Dogri, Sanskrit, EVS, History, Public Administration, Food Science & Quality Control, Home Science, Botany, Zoology, BioTechnology, Chemistry, Mathematics, Geography, Physics, Computer



Applications in the field of academics.

The college has excelled by bagging top position in the University results. Ms. Deepti, secured A+ grade with 9.2 CGPA in semester I in the session 2022-23. Two students of the college namely Ms. Shivani Pathania and Ms. Noopur Sharma got 7th and 10th position in BSc Part-III Session 2012-13. Ms. Nalinie Sharma & Ms. Tania Gupta got 1st & 10th position in BA Part-IIIrd Session 2014-15. Ms. Ananya Sharma got 5th position in BA Part-III 2015-16 session. The college is committed to the task of achieving academic excellence by enhancing the skills of the students. The mission is to provide value based education which has contemporary and global relevance and reach. The college has objective of training young women to excel in professional and personal life for which it has run Skill Courses in collaboration with Central University, Jammu & NIELIT to impart skill-based education to the students in the previous session and various field visits, Industrial visits, educational tours are a regular feature of this college. Apart from academics, the college is also excelling in the field of sports. The college has an active MoU with Youth Services and Sports, Kathua. The college has sports infrastructure for Badminton Kho Kho, Volley Ball, Table Tennis and Cricket. Ms. Mona Rajput & Ms. Tania Gupta have bagged Gold & Silver Medal respectively in shooting competition at District Level competition 2019-20. The players of the college have secured first position in Cricket, Tug of War and Kho Kho competition in Sports Festival organised by Higher Education Department in 2020. The NCC and NSS cells of the college have been recognized at the National Level by the performance of their cadets and volunteers. The NCC & NSS students are actively participating in various NCC camps organized at different parts of the country. The NSS Volunteers have been awarded by Vice Chancellor certificate by University of Jammu every year. The students of this college have also been participating in "Display Your Talent" competition organized by the University of Jammu. The various Clubs like Youth Club, Yuva Tourism Club, Drug De addiction and Psychological Counselling cell, Innovation club, Eco Club, Red Cross Club, Red Ribbon Club, Science Club, Road Safety Club etc. are conducting various activities to enhance the overall

personality of students. The college aims to strengthen the quality of education by holding frequent interactive sessions, workshops & seminars at college level or in collaboration with other departments which provide an opportunity to the students to make fullest use of their potential. With continuous support and encouragement from the Higher Education Department, J&K Govt, parents & citizens of Kathua, the college is trying to emerge as a role model in providing quality education to women from all the sections of society.

## Head of the Institution

### Principal

**Dr. Savi Behl** (M.Sc., Ph.D)

## Faculty

### Department of English:

- |                        |                |
|------------------------|----------------|
| 1. Dr. Arun Dev Singh  | (M.A., Ph.D)   |
| 2. Prof. Ambika Rajput | (M.A., M.Phil) |

### Department of Zoology:

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|-------------------------|--------------------------------------|
| 1. Prof. Meenu Sadhotra | (M.Sc., M.Phil)                      |
| 2. Dr. Poonam Sambyal   | (M.Sc.(Gold Medalist) M. Phil, Ph.D) |

### Department of Chemistry:

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|------------------------|------------------|
| 1. Prof. Babita Jamwal | (M.Sc., M. Phil) |
| 2. Prof. Raj Kumari    | (M.Sc., M. Phil) |
| 3. Dr. Rajni Khajuria  | (M.Sc, Ph.D)     |

### Department of Physics:

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|------------------------|----------------------|
| 1. Prof. Ravinder Kour | (M.Sc.,)             |
| 2. Dr. Naresh Sharma   | (M.Sc, M.Phil, Ph.D) |

### Department of Botany:

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|---------------------|----------------|
| 1. Prof.Usha Bhagat | (M.Sc, M.Phil) |
|---------------------|----------------|

### **Department of Computer Science:**

1. Prof. Pankaj Nandan (M.C.A)
2. Prof. Barun Kumar Bhatti (M.C.A.)

### **Department of Food Science & Quality Control:**

1. Prof. Ashwani Kumar Khajuria (M.Sc.,)

### **Department of Geography:**

1. Prof. Ajay Sanotra (M.Sc., M.Phil., Ph.D)

### **Department of Mathematics:**

1. Prof. Shivani Sharma (M.Sc, M.Phil)

### **Department of Applied Mathematics:**

1. Vacant

### **Department of Environmental Sciences:**

1. Vacant

### **Department of Dogri:**

1. Dr Ritu Raj
2. Dr. Vaishno Devi (M.A., M.Phil, Ph.D)

### **Department of Hindi:**

1. Prof. Mukesh Kumar (M.A.,M.Phil.,B.Ed., Ph.D)

### **Department of Sanskrit:**

1. Prof. Varchaskam (M.A., B.Ed., Ph.D)

### **Department of Urdu:**

1. Vacant

### **Department of Political Sciences:**

1. Prof. Pallavi (M.A, M.Phil)

### **Department of Economics:**

1. Vacant

### **Department of Education:**

1. Prof. Som Raj (BEd., M.Ed, M. Phil)

**Department of Sociology:**

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|----------------------|-------|
| 1. Prof. Vijay Kumar | (M.A) |
|----------------------|-------|

**Department of Physical Education:**

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|-------------------|----------|
| 1. Mr. Roshan Lal | (M.P.Ed) |
|-------------------|----------|

**Department of History:**

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|------------------------|-----------------|
| 1. Prof. Romika Bassin | (M.A., M Phil.) |
|------------------------|-----------------|

**Department of Music:**

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|-----------------------|--------------|
| 1. Prof. Surekha Rani | (M.A., Ph.D) |
|-----------------------|--------------|

**Department of Home Science :**

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|---------------------|--------------|
| 1. Dr Depti Salotra | (M.A., Ph.D) |
|---------------------|--------------|

**Department of Biotechnology:**

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|------------------|--------------------|
| 1. Dr Usha Kiran | (M.Sc., NET, Ph.D) |
|------------------|--------------------|

**Department of Public Administration:**

- |                         |             |
|-------------------------|-------------|
| 1. Prof Satish Khajuria | (M.A., NET) |
|-------------------------|-------------|

**Librarian:**

- |                 |         |
|-----------------|---------|
| 1. Ms. Anuradha | (M.Lib) |
|-----------------|---------|

**Non-Teaching Staff:**

- |                     |                |
|---------------------|----------------|
| Sh. Hem Raj         | Head Assistant |
| Ms. Gita Devi       | Jr. Assistant  |
| Sh. Hari Ram        | Lab. Assistant |
| Smt. Kamlesh Kumari | Lab. Assistant |
| Sh. Balbir Singh    | Lab. Assistant |
| Sh. Sushil Kanotra  | Lib. Assistant |
| Sh. Ram Paul        | Lab. Bearer    |
| Sh. Sanjeet Kumar   | Lab. Bearer    |
| Sh. Neeraj Sharma   | Lab. Bearer    |
| Sh. Harmeet Singh   | Chowkidar      |
| Sh. Tirath Ram      | Safaikarmchari |



## Attendance and Discipline

No outsider is allowed to enter the college without proper permission. Students have to be in proper uniform during the whole academic session. The Uniform of the college is white Kameez (Below the knees), white Salwar and white Dupatta (plain) and Black Sweater in winter. For married students, the uniform is Pink Kameez (Plain), Pink Salwar (Plain) and Pink Dupatta (Plain).

If a student remains absent from the college without prior permission of the Principal for more than ten consecutive days, her name shall be struck off from the college rolls. Unlawful assembly of students in the college is prohibited. Writing on the walls or pasting posters is a grave offence.

### Rules of Discipline

1. Students are responsible for their conduct to the Principal and are prohibited from doing anything either inside or outside the college that will amount to a breach of discipline or interference in the discipline and normal working of the college. A student shall be liable to disciplinary action for violation of any of the rules of discipline. Disciplinary action may involve warning and/or suspension from classes, from the examination, from use of the College Library or even from the College.
2. . Students shall conduct themselves in a polite manner, both towards the members of the staff (teaching and administrative) and towards their fellow students. Insubordination, unbecoming language or ungentlemanly conduct including teasing etc., shall be severely dealt with.

***Ragging in any form, on or off the college Campus, including the hostel, is a serious offence and the students involved in ragging shall be severely punished (As per Supreme Court Ruling).***

It has been impressed upon by the Hon'ble Supreme Court of India that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the Institution.

Mobile Phones are strictly prohibited in the college campus for the students. Stern action will be taken against the students resorting to unfair means in the examination.

A student desirous of withdrawing her name from the college rolls should submit an application countersigned by the parents/guardian of the student. The withdrawal certificate shall be issued only after the student clear all the college dues. Such students shall not be re-admitted during the same academic session.

Any student, who indulges in any indiscipline in the college, shall not be eligible for

any prize, certificate, college honour, award for scholarship from the institution. This shall apply to all the students including NCC cadets, NSS volunteers and players as well.

### Identity Card

Every student, on being admitted shall be issued an identity card which she has to carry all the time and shall produce on demand by any member of the college staff anywhere in the college premises. Loss of the identity card should be reported immediately to the College authorities.

A new identity card is not ordinarily issued. However, after proper verification, a duplicate I-card can be issued against a payment of Rs. 100/-. Identity card must be returned at the end of each session failing which an amount of Rs. 50/- shall be charged.

### Evaluation System

The college does not conduct any examination on its own. Semester examinations are conducted by the University of Jammu. However, during the academic session, the college continuously assesses students as per university regulations. 20% of marks in each theory paper and 50% marks in practicals are allotted for internal assessment. The evaluation of marks is detailed below:

### Record of Attendance

A student needs to attend a minimum of 75% lectures delivered during the academic session, both in theory as well as in practicals to be eligible to appear in the University examination. However, in case of practicals a student must have compulsorily attended a minimum of 15 irreducible practical sessions.

A maximum of 5 marks in Internal assessment will be allotted for regularity of attendance in practicals. The marks shall be awarded as per the following scale.

Below 75% of the total number of lectures delivered.....	Zero
From 75.01% to 80% of the total number of lectures delivered .....	02
Above 80.01% to 85% of the total number of lectures delivered .....	03
Above 85.01% to 90% of the total number of lectures delivered .....	04
Above 90.01% of the total number of lectures delivered.....	05

### Internal Assessment

**Theory:** There shall be one internal assessment test in the every subject as per the schedule given in the institutional academic calendar. Each test shall be of one hour and thirty minutes duration.

**Practicals:** 50% marks in practicals are reserved for internal assessment,. In

practical classes, assessment of students shall be made on the basis of her daily performance on a three point scale.

## Certificates

An outgoing student may obtain the following certificates from the college:

- (a) Provisional–cum– Character Certificate.
- (b) College Leaving Certificate (if a student leaves in mid-session)
- (c) Certificates of having appeared in the University Examination

**Note :—**

Application for the certificate required should be submitted five days in advance of the date on which the same is required. Certificates shall be issued only after the student produces a “No Demand Certificate” from all the concerned Departments and the Library.

## Scholarship/Financial Aid

Post Matric National Scholarship is given to the meritorious and handicapped students and similar other scholarships sponsored by Central/State Government are awarded to the deserving students. Scholarships for scheduled castes/tribes and for lower income groups, and Merit-cum-Poverty Scholarships are awarded by the State Govt. The grant and continuance of a scholarship is subject to the following conditions :—

- Regular attendance
- Satisfactory conduct
- Production of Income certificate, enabling the candidate to apply for the scholarship.

**Scholarship Shall be Drawn Only for The Period Given Below.**

- ✓ Academic session for which the candidate has sought admission in the college.
- ✓ Gazetted holidays and Sundays.
- ✓ Permissible Leave.
- ✓ Meritorious but economically poor students are given financial aid out of the Student's Mutual Benefit Fund to meet part of their needs on the basis of an interview conducted by a Selection Committee of the college, as per the rules given above.

In order to provide opportunities to the students for self-development the following activities are organized in the College on regular basis :—

- (a). Debates, Symposia, Seminars, etc.
- (b). Literary meets and Group Discussions.
- (c). Essay/Paper writing and Quiz Competitions.
- (d). Cultural Programmes.

In order to strengthen and support the institutional activities in the college, various cells have been constituted. As per interest of the students, new projects are planned and implemented by the college administration through these cells.

### NCC

NCC, which stands for National Cadet Corps, was formed in India in 1948 as a voluntary organisation which recruits cadets from high schools, colleges and universities all over India. The cadets are given basic military training in small arms and parades. In living up to its motto, 'Unity and Discipline', NCC strives to be and is one of the most significant cohesive forces of the nation, bringing together the youth hailing from different parts of the country and moulding them into responsible and courageous citizens of the nation.

One company of NCC with strength of 50 cadets exists in the college. Enrolment of students to NCC is done at the time of admission. All girls who are physically fit are ordinarily enrolled as cadets. Regular parades (twice a week) are held under the supervision of the P.T. Staff of the Army and NCC officer. Complete uniform is issued to each NCC cadet. They have to be in their uniform in all the parade sessions. Annual training camps are held, in which only selected NCC cadets of GDCW Kathua who cadets can participate. NCC cadets are selected and participate in local RD parade. Every year cadets go to different parts of the country to participate in National Integration Camps, Mountaineering courses, Trekking Adventures, Rock Climbing and other such activities. The expenses for all such camps are borne by the NCC organization.

The cadets are trained in handling fire arms The NCC cadets can qualify for 'B' and 'C' certificates after completing the required eligibility conditions and successfully passing the tests held by the NCC Directorate. NCC organization helps students to prepare themselves for the service of the nation in peace and wartimes.

NSS of this College takes pride in its vast pool of immensely zealous volunteers who show a profound amount of initiative and eagerness in undertaking all kinds of social services, as well as identify and resonate with the cause and aim of NSS. It is an important activity of the college is to train the students in the process of nation building. One unit of NSS volunteers is functioning in the College. Our NSS volunteers participates in the social work, health, environment activities and literacy campaigns at the town, district, state and national level. These volunteers have got recognition for their work and dedication at all. Students enrolled as N S S Volunteers are required to put in at least 120 hours of Social Work and attend one camp of 7 days duration to become eligible to receive a certificate, which carry an addition weightage at the time of placement as well as admission to higher classes. Annual camps are held to infuse among the volunteers, the spirit of selfless service and dedication to the cause of social reconstruction. The motto of NSS is "**NOT ME BUT YOU**". Our NSS volunteers have shown keen interest to live upto this motto.

### Women Development Cell

Women's Development Cell (WDC) of the college plays an active role in making the students aware of the problems faced by women and suggest ways and methods for their development in society. WDC sensitizes the college community on issues pertaining to women's rights, gender parity and empowerment. It attempts to sensitize and raise awareness of gender discrimination, women's rights, and empowerment concerns among the student and teaching communities. This cell deals with the problems exclusively faced by the female students. Members of the cell meet twice a week to find solutions to their problems. Experts from the Medical Department, Social Welfare Department and Women organizations are invited to deliver lectures on any issue of importance and problems faced by women students in the society.

### Career Counseling Guidance & Placement Cell

The placement Cell is an integral part of GDC for Women Kathua. It functions to ensure the best placements for the students graduating from this College. In GDC for Women Kathua recruiters on account of its excellent performance sustained over a long period of time and its strong brand image. To remain competitive in today's world, being adept in one area will not suffice. One has to be familiar with other domains too. Spearheaded by able professionals with guidance from the Principal and Faculty members, Placement Cell works round the year and closely coordinates with recruiting

teams from leading corporate houses to make sure that every student gets suitable openings once they finish their courses. Placement Cell has a perfect understanding of how the corporate world works and this helps in organizing events and programs that provide avenues for the students to get exposed to the real world of work. At present, there is a great demand for knowledgeable, talented, and devoted people in the exposition. It provides assistance to students and the ability to think out of the box as it conducts Webinars, Seminars, Workshops, Personality Development programs, Guest Lecturers, etc. regular affairs and the students get ample opportunities to closely interact with professionals from different industries.

### Eco Club

Eco club is a platform on which we got the knowledge about environment. The meaning of an eco club is a group who works to contribute to improving environmental conditions. They offer programs and activities to encourage others to reduce pollution, plant trees, and more. Eco club is a voluntary group of GDCW Kathua students called ***“ECO-ANGELS”*** which promotes students in learning and improving their environment. A Eco-club is a means by which students and youth can organize themselves to learn more and this issue, and also take action to improve their immediate environment. Eco club will take up activities and programmes through Seminars, Paintings, Debates, Symposia, Cleanliness Drives etc.. The main objective of Eco Club is to mobilize the students to undertake activities that help saving the environment for present and future generations of mankind. These Club co-ordinates with Government programmes under **Mission LiFE** and organizations to evolve strategies in creating healthy environment for all.

### Road Safety Club

In order to create awareness among college students on road safety and to educate road users about the traffic rules, regulations and other road safety measures, a Road Safety Club is formulated in the college with a vision ‘to reduce accidents and save lives’. Time to time various activities are being conducted in the form of :- Seminar scooty rally, Traffic awareness rally, Traffic awareness rally, Poster, Quiz & Slogan Competitions, lectures from Traffic and Motor Vehicles Departments etc. to develop skills among the students for taking appropriate action in various traffic situations & assist Govt. in implementing Road Safety Programmes.



## Anti Ragging Cell



"Ragging" means the doing of any act which causes or is likely to cause any physical, psychological or physiological harm or apprehension or shame or embarrassment to a student and includes- (a) teasing or abusing or playing practical joke on, or causing hurt to any student. or(b) asking any student to do any act, or perform anything, which he/she would not, in the ordinary course, be willing to do or perform.

### **Prohibition of Ragging:**

- (a) Ragging within an educational institutions is strictly prohibited.
- (b) No person shall participate in, abet or propagate, ragging in any educational institution.

### **Penalty for Ragging:**

- (a) Expulsion from the educational institution, if found guilty on enquiry by the college against a complaint lodged by any other student.
- (b) Imprisonment of either description upto two years or fine upto five thousand rupees or both.
- (c) Any student convicted shall be dismissed from college and shall not be re-admitted.

*Students in distress owing to ragging should approach the college Anti-Ragging committee or Principal or UGC Toll free Helpline number 1800-180-5522*

### Drug-De Addiction / Anti-Tobacco and Psychological Counseling Cell (Manodarpan)

The college has been declared as a **Tobacco and Drug Free Zone**. This cell conducts various activities throughout the year to spread awareness about the ills of drug and tobacco abuse inside and outside the college. Students are free to seek psychological counselling. All the information of the students seeking is psychological counselling kept confidential.

### C.A.S.H. : Committee Against Sexual Harassment

Cash Committee is in place in the college as per the UGC guidelines. Students of the college can report promptly about sexual harassment, sexual misconduct, and sexual assault to the sexual harassment committee members of the college. Persons found to be in violation of this policy shall be subject to disciplinary action as per the Supreme Court rulings.

### Grievance Redressal Cell

To make the system transparent, accountable and accessible to all, the grievance Cell has been constituted in the college. Complaints of the Students/ Teachers/Administrative Staff/Parents are received through a Complaint Box placed near the main notice board of the college. The box is opened by the Convener and Members of the cell once a week. All the complaints received get due redressal by the Principal/HOD of the concerned department, Librarian/Administrative Staff. Appropriate action is taken under rules to resolve the problems brought in the notice of the authorities by the aggrieved students/persons.

### Science Club

The main purpose of the club is to inculcate scientific attitude among the students by organising various scientific activities like Seminars, Symposia, debates, quiz contests, etc.

### Red Ribbon Club

The Red Ribbon Club is established with the aim for generating awareness among the students regarding HIV AIDS. The Club organises activities like Seminars, Symposia, Debates, Rallies, Skits, Poster Making Competitions, etc., on the various aspects of HIV AIDS.

### Institution's Innovation Council

The Ministry of Education (MoE) through MoE's Innovation Cell (MIC) launched the Institution's Innovation Council (IIC) program in collaboration with AICTE for Higher Educational Institutions (HEIs) to systematically foster the culture of innovation and start-up ecosystem in education institutions. The primary mandate of MIC is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes. Primarily, IICs' role is to engage large number of faculty, students and staff in various innovation and entrepreneurship related activities such as ideation, Problem solving, Proof of Concept development, Design Thinking, IPR, project handling and management at Pre-incubation/Incubation stage, etc., so that innovation and entrepreneurship ecosystem gets established and stabilized in HEIs.

### COLLEGE NEWSLETTER (IRAWATI Vol I and II)

The college administration released Vol I and II of its newsletter in the session 2021-22 and 2022-23 respectively. It encompassed all the activities organized by the college.

### PHYSICAL EDUCATION & SPORTS

The college has splendid play grounds for Cricket, Football, Hockey, Tennis, Volleyball, Handball, Kho-kho and Kabaddi, with sufficient facilities to organize sports activities. Sports Development Committee of the College encourages students to take part in games. Our students have represented the college at the State and National level and

have brought laurels to this institution. The students are selected for field activity once the admission process is completed. They are encouraged to take part in games of their own interest and sent for coaching to the coaching centres. Special arrangements have been made for indoor games in which the members of the staff and students can participate.

## **TOUR AND PICNICS**

Educational and Subject tours, are organized from time to time by the college. Students are taken on subject tours arranged by the concerned departments. National educational tour is arranged during winter vacations for the students. Picnics in an academic year are held. Venues are decided by the mutual consent of the teachers and student's executive body jointly.

## **DEPARTMENT OF STUDENT WELFARE**

Department of Student's Welfare acts as kind of liaison between the students and the College management. The Dean and Associate Dean of this department work for the welfare of the student community by organizing various activities that enrich their academic, literary, cultural and social life. This department in the beginning of each session, forms a Students Executive Body by electing representatives which works for the development of the institution in coordination with the Dean Student's Welfare.

## **STUDENT EXECUTIVE BODY**

The college management through Department of Student's Welfare elects class representative from every section through an election process. Students' Executive Body is formed out of the students' selected as class representatives, which assist the college management in its functioning. It participate in policy making for students welfare. This body also helps in maintaining college discipline and guides the students to follow campus rules and regulations.

## **COLLEGE LIBRARY**

The college library provides library facilities to its bonafide students. The college library is well furnished, and has a spacious reading room which promises a cool, calm and serene atmosphere for reading. It is stocked with dailies, magazines, journals and periodicals. A special text book section has been created in the library to help the poor and deserving students to borrow test books, whenever required. Students can borrow only two books at a time and retain with them for a maximum period of 15 days.

### ***LIBRARY RULES***

Students can borrow books from the college library only on the production of their Identity cards. The borrowers shall be charged for cost of the book or they will have to replace them with a new copy in case the book is found damaged or lost. A fine of Rs. 1/- for each day shall be charged on each book in case the borrower fails to return the book/books on the due date. If a student loses her identity card, she must report its loss to the Chief Librarian at once and apply for a duplicate identity card after paying the requisite fee. Reference books cannot be issued to the students. These can, however be consulted by the students in the library. Students are not allowed to carry their personal books or belongings inside the collegelibrary.

### **COLLEGE CANTEEN**

The college canteen runs by a contractor. The canteen caters to the needs of the students and provide eatables at reasonable rates.

### **COLLEGE BUS**

The college has a bus for providing transport facility to our dear students. The College Bus Service is more secure for women students to reach college well in time in the hazardous atmosphere of local traffic. The nominal fee shall be charged for availing the Bus facility.

## DEFINITIONS

### **Eligibility Criteria**

The admission in B.A./B.Sc.–Sem. I shall be open to such candidates who have passed Higher Secondary Part–II examination with minimum required percentage of marks (40% for Arts and 45% for Science).

### **Competent Authority**

- (a) Competent authority to attest the photocopies of certificates shall be either a Head of the Institution from where the candidate has passed the qualifying examination or a Govt. Gazetted Officer.
- (b) Competent authority to issue the reserved category certificate shall mean an authority as stated in SRO.



## **PHOTOGRAPH**

It means a passport size photograph taken recently but not earlier than six months from the last date prescribed for submission of application form.

All copies of photographs should be alike. Photographs should not be already signed or stamped by any authority/person.

## **RESERVED CATEGORY**

It means a candidate who belongs to any reserved category and submits a duly attested photocopy of the original category certificate issued by the Competent Authority mentioned above.

## **GUARDIAN**

It means a local guardian recommended/approved by the parents preferably from city area of Kathua. This is for the candidates coming from far off places/areas. It should be approved by the parents in writing and submitted to the Principal.

## **CHARACTER CERTIFICATE**

In the case of the regular students, a character certificate should be issued by the concerned institution from which the student has passed the qualifying examination. Whereas in case of the private candidates, it should be signed by the First Class Magistrate/College teacher/Panchayat Sarpanch, the concerned MLA/SHO of the Police Station to which the student belongs to.

## **Affidavit-I**

The following undertaking is to be submitted in the form of an affidavit (duly attested by the Judicial Magistrate) in case of students with one year gap.

I,.....D/O.....

.....R/O.....

..... do hereby solemnly declare asunder :—

1. That I have passed my 10+2 examination during the session.....  
as a private candidate from. Board.

2. That I am seeking admission in Govt. Degree College for Women, Kathua in B.A./B.Sc. Semester I class during the session 2019-20.

3. That during the gap period, I was neither employed nor sought admission in any Academic/Professional/Technical/Govt. or Private Institution.

Deponent

### **Affidavit-II**

The following undertaking is to be submitted in form of an affidavit (duly attested by the Judicial Magistrate), in case of students who have passed Higher Secondary Part-II or equivalent examination from a Board other than J&K State Board.

I,.....D/O.....  
.....R/O

..... hereby solemnly declare that I am seeking provisional admission in Govt. Degree College for Women, Kathua on clear understanding that my admission to this class is provisional and is subject to the confirmation on the issue of the certificate of eligibility by the University of Jammu under rules. If for any reason, whatsoever, the University declines to issue the said certificate, my provisional admission shall automatically stand cancelled.

Deponent

### **DOCUMENTS TO BE ATTACHED**

- (a) Marks card certificate of qualifying examination (three attested copies)
- (b) Character certificate(original)
- (c) Provisional certificate(original)
- (d) Date of birth certificate (Attested copy)
- (e) Transfer and migration certificate (Original with an attested copy for students who have passed Hr. Sec.-II Examination other than J& K State Board of School Education)
- (f) Category certificate, if any (attested copy)
- (g) Similar passport size recent photographs (Three numbers)
- (h) Affidavit (I) for students with one year gap
- (i) Affidavit (II) for students who have passed Hr Sec.-II exams other than J&K Board.

The admission form complete in all respects, shall be scrutinized by the members of Admission Committee before the admission fee is deposited.

**Note :** The Principal reserves the right to cancel admission of a candidate at any time for filling in wrong information, or concealing any information that has led to her wrong admission.

# ADMISSION PROCESS (NEP2020)

## INTRODUCTION

NEP2020, or the National Education Policy 2020, is a comprehensive policy introduced by the Government of India to transform the education system in the country. It aims to bring about significant changes in various aspects of education, from school to higher education.

## Salient Features of NEP2020

The National Education Policy 2020 (NEP2020) in India brings several significant changes compared to the prevalent education policy at the time of its introduction. Here are some key differences between the prevalent education policy and NEP2020:

- **Multidisciplinary Approach:** NEP2020 promotes a multidisciplinary approach to education, encouraging students to choose subjects across different disciplines and bridging the gap between arts, sciences, and humanities.
- **Reduction in Content Overload:** NEP2020 emphasizes reducing the content overload in the curriculum to focus on core concepts and critical thinking rather than rote memorization.
- **Skill Development and Vocational Education:** NEP2020 places significant importance on skill development and vocational education, aiming to provide students with practical skills and promote entrepreneurship.
- **Assessment Reforms:** NEP2020 advocates for a shift in assessment methods, aiming to move away from high-stakes examinations and focus on a more comprehensive and holistic assessment of student understanding and skills.
- **Inclusion and Equity:** NEP2020 emphasizes inclusion and equity in education, aiming to address gender and social disparities, provide equal opportunities for marginalized communities, and promote inclusive education for students with disabilities.
- **Research and Innovation:** NEP2020 recognizes the importance of research and innovation in education, encouraging the establishment of research centers and promoting a culture of research among students and teachers.
- **Internationalization:** NEP2020 recognizes the significance of internationalization in education. It encourages collaborations and exchange programs between Indian and foreign institutions, promoting global exposure and cross-cultural learning.

## IMPLEMENTATION

NEP2020 is being gradually implemented across educational institutions in India, including University of Jammu. All the proposed changes may take time to fully integrate, but the policy aims to create a more inclusive, flexible, and relevant education system.

The undergraduate programme shall extend over four academic years (eight semesters). The students can exit with a:

1. **Certificate** after the completion of one academic year (two semesters);
2. **Diploma** after the study of two academic years (four semesters) and
3. **Bachelor degree** after the completion of three academic years (six semesters).
4. A candidate who successfully completes a three-year bachelor's degree with minimum CGPA of 7.5 and wishes to pursue the fourth year of the undergraduate programme shall be allowed to continue the programme to obtain the bachelor's degree with honours/research.

## ELIGIBILITY CRITERIA FOR ADMISSION TO FOUR YEARS UNDERGRADUATE PROGRAMMES (FYUGP)

Admission to Four years undergraduate programmes (FYUGP) shall be on the basis of merit and availability of seats in a particular "Major Subject". For the selection of the major subject, preference shall be given to the candidates who have studied the concerned subject at higher secondary part-II level.

### PAYMENT OF ADMISSION FEE

The student seeking admission to the four years under graduate programmes (FYUGP) as per NEP 2020 are required to submit the prescribed application form along with requisite fee for the First and second semester courses at the time of seeking admission to 1st semester.

<b>Credit plan of the Four Year Undergraduate Programme (FYUP) under National Education Policy (NEP-2020)</b>	
<b>1. Major Course</b> Each student will study for a) 62 Credits in Major for Three Year Graduation b) 94 Credits in Major for Four Year Graduation (Honours) c) 82 Credits in Major for Four Year Graduation (Honours) with Research <b>Major Course can be chosen from any subject from the following five disciplines</b> I. Natural Science II. Social Science and Behavioural Science III. Arts and Humanities	
<b>2. Minor Course*</b> Each student will study a) 24 credits of Minor course for Three Year Graduation from 1 <sup>ST</sup> to 6 <sup>Th</sup> semester (4 Credits in each Semester) b) 32 Credits of Minor in same subject for Four Year Graduation (Honours) with Research	

## SUBJECTS OFFERING:

A candidate shall have to opt the following subjects in Ist Semester prescribed as per course framework (Annexure-I&II) for four years under graduate programmes (FYUGP) under National Education Policy NEP 2020.

COURSES

CREDITS

(i)	<b>A major course of 4 credits can be chosen as any subject from any discipline (Annexure-I).</b>	04
(ii)	<b>A minor course of 4 credits opted by the student shall be from any discipline subject to availability of course in the college.</b>  <b>Note: Student/s can swap between Major and Minor at the start of Semester 3 only if vacancy/s are available after following procedure laid down for the purpose. The college shall notify the vacancy/s which are to be filled in order of merit out of the applicants.</b>	04
(iii)	<b>A student has to opt multidisciplinary courses of 03 credits each from 1st to 3rd semesters from disciplines other than major with the condition that the subject opted shall not be repeated in any semester.</b>	03
(iv)	<b>A student has to opt an ability enhancement course of 03 credits each from (Modern Indian Languages (MIL)- Hindi/Dogri/English/Mathematical Ability) from 1st to 3rd semester.</b>	03
(v)	<b>A student has to opt skill enhancement course of 2 credits each from 1st to 3rd Semester. The course shall be chosen from the basket of courses offered by the college, subject to availability of faculty and infrastructure in the college.</b>	02
(vi)	<b>A student has to study two value added courses (02 credits each) in 1st semester and two value added courses (02 credits each) in 2nd semester as compulsory courses with the condition that the value added courses opted for in 1st semester shall not be repeated in 2nd semester.</b>	02+02
<b>TOTAL</b>		<b>20</b>

### **Annexure-I**

Sr No.	Programme Code	Major Subject (i)	Total Seats	Minor (ii)
<b>1</b>	JU-GEO	JU: Bachelor Of Science(Geography)	40	Botany: Bio-Technology: Home-Science: Mathematics: Public-Administration:
<b>2</b>	JU-EDU	JU: Bachelor Of Social And	60	History:

		Behavioral Sciences (B.A.) In (Education)		Public-Administration: Economics: Mathematics: Computer Applications:
3	JU-SOC	JU: Bachelor Of Social And Behavioral Sciences (B.A.) In Sociology	50	English: Dogri: Economics: Music: Public-Administration:
4	JU-HIN	JU: Bachelor Of Arts And Humanities (B.A.) In (Hindi)	50	Sanskrit: Music: Home-Science: Dogri:
5	JU-POL	JU: Bachelor Of Social And Behavioral Sciences (B.A.) In (Political Science)	40	English: Home-Science: Sanskrit: History:
6	JU-ZOO	JU: Bachelor Of Science(Zoology JU)	40	Chemistry: Botany: Bio-Technology: Food-Science and Quality-Control:
7	JU-PHY	JU: Bachelor Of Science(Physics JU)	40	Chemistry: Computer Applications: Mathematics: Food-Science and Quality-Control:

### **Annexure-II**

MD, SEC, AECC and VAC	
<b>(iii) Multidisciplinary course (3 Credits) and (iv) Skill course (2 Credits) will be offered to the students at the time of admission, subject to availability of faculty and infrastructure in the college.</b>	
<b>(v) Ability enhancement course (03 credits) from Modern Indian Languages (MIL)-</b>	
(a)	Hindi
(b)	Dogri
(c)	English



(d) Mathematical Ability

**(vi & vii) Value Added Courses (VA): Four credits comprising of two courses (02 credits each) in 1st and 2nd semester are compulsory courses:**

- (a) Understanding India
- (b) Environmental Science and Education
- (c) Digital Technology
- (d) Health and Wellness

**NOTE:**

1. The students can opt Minor Course from any discipline.
2. The Multidisciplinary course/s of 03 Credits are to be chosen from the disciplines other than Major. Further, the Multidisciplinary course shall not be repeated in any semester.
3. The students opting English/ English Literature as Minor Course cannot opt Functional English as Multidisciplinary Course.
4. The students opting Hindi as Minor Course cannot opt Hindi Literature as Multidisciplinary Course.

**Course Framework of the Four Year Undergraduate Programme (FYUGP) under National Education Policy (NEP)-2020**

Semester	Semester-1	Semester-2	Semester-3	Semester-4	Semester-5	Semester-6	Semester-7	Semester-8	
Courses	Certificate		UG Diploma		UG Degree (3 yrs)			4 YR UG Honours	4 YR UG Honours with Research
Major	4-Credits (100 Levels)	4-Credits (100 Levels)	8-Credits (2 Courses) (200 Levels)	16-Credits (4 Courses) (200 Levels)	14-Credits (3 courses- 4- Credits, 1-Course- 2 Credits) (300 Levels)	16-Credits (4 courses- 4- Credits) (300 Levels)	16-Credits (400 Levels)	16-Credits (400 Levels)	4-Credits (400Levels)
Minor	4-Credits (100 Levels)	4-Credits (100 Levels)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (300 & above)	4-Credits (300 & above)	4-Credits (300 & above)
Course from other disciplines as Multidisciplinary(MD) Foundation Course	3-Credits	3-Credits	3-Credits	-----	-----	-----	-----	-----	-----
Ability Enhancement Course (AEC) *MIL, English Language (General), Communication Skills, Mathematical Ability	3-Credits	3-Credits	3-Credits	-----	-----	-----	-----	-----	-----
Skill Enhancement Courses (SEC)/ Internship/ Dissertation	2-Credits	2-Credits	2-Credits	-----	2-Credits (Summer internship)	-----	-----	-----	12-Credits (Research Project/ Dissertation)
Value added Courses (VAC) Understanding India, Environmental Science & Education, Digital Technology, Health and Wellness	4-Credits (2 courses of 2 credits each)	4-Credits (2 courses of 2 credits each)	2-Credits (**optional)	2-Credits (**optional)	-----	-----	-----	-----	-----
Total Credits (120 Credits) – 3Yr UG Degree + 4 credits optional (160 Credits)- 4 Yr UG Degree + 4 credits optional	20-Credits	20-Credits	20-Credits + 2-Credits (optional)	20-Credits + 2-Credits (optional)	20-Credits	20-Credits	20-Credits	20-Credits	20-Credits

\*MIL includes Hindi, Dogri, Urdu and Punjabi

\*\*Value Added Optional Courses: Community Engagement, NCC, NSS, Sports, Culture & Yoga

**Note-** Practicals/Tutorials in science/other subjects (Major/Minor) are extension of the theory programme and is an inbuilt (3+1) credit course i.e. 3 credits of theory and 1 credit of Practical/Tutorial except in 02 credits Major course of 5<sup>th</sup> Semester.

**Guidelines for Students who want to seek admission**

1. Carefully read the admission form attached at the end of this booklet and fill in the information neatly in your own handwriting.
2. Fill in and submit the membership form for college library.
3. All forms should be signed by the candidate herself.
4. The name of the local guardian to be filled in, should be recommended in writing by the parents in the presence of admission committee member.
5. Students should carefully fill in the correct and valid information only.
6. Contact number should be mentioned in the admission form. Students should give the choice of various activities that they want to participate in should be given /reflected properly.



# ACTIVITIES

## VALUE ADDITION PROGRAMS & HOLISTIC DEVELOPMEN



*College Picnic at Mansar.*





**Girls**

*performing a Nukaad Natak on the Importance of Cleanliness .*



***Ustad Rashid Khan, performing at an event organised by Department of Music in collaboration with SPIC MACAY at MPH.***



*Students representing our college at University of Jammu.*





*College students performing at various platforms in the Kathua district.*





***NSS Programme officer with NSS Volunteers during Bicycle Marathon.***



***Celebration of World Yoga Day by NCC and NSS Units of the college.***





*College being accredited by NAAC Peer Team.*



*College students presented an enticing cultural evening during NAAC Team Visit.*





*Students being encouraged by college Principal during Startup Fest organized by IIC of the college.*



*College students along with faculty during Industrial Visit.*





*Glimpses of One Day National Seminar in Hybrid mode organized by the college.*



***College students getting firsthand experience during a visit to the Addiction Treatment Centre at GMC, Kathua***





*NCC Cadets during cleanliness drive at various locations in Kathua.*





***One-day lecture on 'Career Opportunities in Higher Education' and placement drive at college campus.***



*Glimpses of a week long Shikshak Parv Celebrations*



## Academic, Infrastructure and Facilities



**ICT enabled Class rooms**



**Girls Common Room**



**Computer Lab**



**Browsing Centre**





**College Library**



**Open Air Theatre**



**Volley Ball Ground**



**Kho Kho Field**



## Outdoor

- Volley ball
- Cricket
- Kabbadi
- Kho-Kho
- Badminton

## Indoor

Table Tennis

Carom

Chess



**Botany Lab**



**Chemistry Lab**



**Geography Lab**



**Physics Lab**





**Zoology Lab**



**Home Science Lab**



**Security : 24 × 07 Security Guard, CCTV Surveillance**



College Bus